



ST. PAUL TEACHERS' TRAINING COLLEGE BIRSINGHPUR

(Under Aegis of Parmeshwar Neeta Education Trust)

Recognized by NCTE, Bhubaneswar

Affiliated to L.N.Mithila University, Darbhanga (B.Ed.) & Bihar School Examination Board Patna (D.El.Ed.)

Office of The Principal

Notice

Curriculum Planning

Dated-02/07.2022

This is to inform to all concerned faculty that the meeting of **curriculum planning** meeting of 1st year Session (2022-24) will be held on **02 July 2022** in the conference room at 02:00 PM.E

IQ
Co-ordinator
SPTTCB, Samastipur (Bihar)

Roli Dwivedi
Dr. Roli Dwivedi
Principal
PRINCIPAL
St Paul Teachers' Training College
Birsinghpur
Jhahuri, Samastipur



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Minutes of the meeting held on : 02.07.2022

Meeting No-01

Curriculum Planning for 1st year (2022-24) & 2nd Year (2021-23)

Name of persons Present :-

1. Dr. Roli Dwivedi
2. Dr. A.P. Singh
3. Mr. Manoj Kumar
4. Mr. Chandra Bhushan Mishra
5. Md. Nizamuddin
6. SM. Tahseen Alam Quadri
7. Mr. Mithilesh Kumar
8. Mr. Surendra Pd. Chaudhary
9. Mr. Sanjeev Kumar Singh
10. Mr. Narendra Kumar
11. Mrs. Meena Kumari
12. Mrs. Arpana Kumari
13. Mr. Nandesh Kumar Thakur
14. Mr. Santosh Yadav
15. Mr. Mukesh Kumar

Minutes of the Meeting

Agenda 1. Planning for curriculum provided by the university

Resolution : Principal madam distributed course to all faculties, she asked all member to prepare unit plan and same needs to be uploaded in Campus Cover.



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Agenda 2. Planning of activities.

Resolution : Detail discussion took place on activities to be organized for delivering of curriculum in the classroom.

Agenda 3. Assignments planning for achieving its objective.

Resolution : All members agreed that planning for assignments must be assigned within stipulated period , faculties must have one to one discussion with students on the same.


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Notice

Curriculum Review

Dated-03/09.2022

This is to inform to all concerned faculty that the meeting of **curriculum review** meeting of 1st year Session (2022-24) & 2nd year (2021-23) will be held on **05 Sep. 2022** in the conference room at 02:00 PM.

Co-ordinator
SPTTCB, Samastipur (Bihar)

Dr. Roli Dwivedi
Principal

PRINCIPAL
St. Paul Teachers' Training College
Birsinghpur
Mehul, Samastipur



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Minutes of the meeting held on : 05.09.2022

Meeting No-02

Curriculum Review for Academic year 1st year (2022-24)

Name of persons Present :-

1. Dr. Roli Dwivedi
2. Dr. A.P. Singh
3. Mr. Manoj Kumar
4. Mr. Chandra Bhushan Mishra
5. Mr. Amrendra Kumar
6. Md. Nizamuddin
7. SM. Tahseen Alam Quadri
8. Mr. Mithilesh Kumar
9. Mr. Surendra Pd. Chaudhary
10. Mr. Sanjeev Kumar Singh
11. Mr. Narendra Kumar
12. Mrs. Meena Kumari
13. Mrs. Arpana Kumari
14. Mr. Nandesh Kumar Thakur
15. Mr. Santosh Yadav
16. Mr. Mukesh Kumar

Summary

1. A review meeting on B.Ed curriculum conducted , detail discussion on conduction of classes was done. It was found that barring few faculties all have uploaded unit plan in Campus Cover
2. It was decided in review meeting that importance given on conducting activities and use of labs .
3. Review on assignment has been done , most of faculties have given assignment to students.


Co-ordinator
SPTTCB, Samastipur (Bihar)


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St. Paul Teachers' Training College
Birsinghpur
Mahuri, Samastipur



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Office of The Principal
Notice
Mid- Term Curriculum Planning

Dated-02/11/2022

This is to inform to all concerned faculty that the meeting of **mid-term curriculum planning** meeting of 1st year Session (2022-24) 2nd year (2021-23) will be held on **05 Nov. 2022** in the conference room at 02:00 PM.


IQAC
Co-ordinator
PTTCB, Samastipur (Bihar)


Dr. Roli Dwivedi
Principal
PRINCIPAL
St. Paul Teachers' Training College
Birsinghpur
Jhahuri, Samastipur



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Minutes of the meeting held on : 05.11.2022

Meeting No- 03

Mid-Term Curriculum Planning for 1st year (2022-24)

Name of persons Present :-

1. Dr. Roli Dwivedi
2. Dr. A.P. Singh
3. Mr. Manoj Kumar
4. Mr. Chandra Bhushan Mishra
5. Md. Nizamuddin
6. SM. Tahseen Alam Quadri
7. Mr. Mithilesh Kumar
8. Mr. Surendra Pd. Chaudhary
9. Mr. Sanjeev Kumar Singh
10. Mr. Narendra Kumar
11. Mrs. Meena Kumari
12. Mrs. Arpana Kumari
13. Mr. Nandesh Kumar Thakur
14. Mr. Santosh Yadav
15. Mr. Mukesh Kumar

Minutes of the Meeting

Agenda1 Discussed on monthly unit plan and completion .

Resolution : A detail discussion took place on unit plan, faculties need to expedite the completion before students leave for observation & Internship.



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Agenda 2. Discussion on sending students for observation & Internship in school.

Resolution : Schools identified and process for sending students for observation begin. 95% attendance must in observation & Internship , centre in charge will be responsible for the same.

Agenda 3. Any difficulty faced by teachers and students in completing unit plans.

Resolution : Due to frequent power cut it was decided that generator system need to put on so that ICT classes and digital board will run smoothly. Apart from this there is no major concerns showed by faculties and students.


IQAC
Co-ordinator
SPTTCB, Samastipur (Biha.)


PRINCIPAL
St Paul Teachers' Training College
Birsinghpur
Jhahuri, Samastipur



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Action Taken Report on the Meeting held on 05.11.2022

S.N	Agenda	Resolution	Action Taken
1	Discussed on monthly unit plan and completion .	A detail discussion took place on unit plan, faculties need to expedite the completion before students leave for observation & Internship	Faculties have started providing study materials in Campus Cover. Some faculties still not using ERP system. A training was given.
2	Discussion on sending students for observation in school.	Schools identified and process for sending students for observation & Internship begin. 95% attendance must in observation , centre in charge will be responsible for the same.	Centre wise student list was prepared. A daily attendance tracking system was made. Allocation of centre to faculty done.
3	Any difficulty faced by teachers and students in completing unit plans.	Due to frequent power cut it was decided that generator system need to put on so that ICT classes and digital board will run smoothly. Apart from this there is no major concerns showed by faculties and students.	It was informed to electrician that ensure generator is switch on encase of power cut.


Co-ordinator
SPTTCB, Samastipur (Bihar)


PRINCIPAL
St Paul Teachers' Training College
Birsinghpur



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Office of The Principal

Notice

Curriculum Transcation Planning

Dated-02/02/2023

This is to inform to all concerned faculty that the meeting of **curriculum Transaction planning** meeting of 1st year (2022-24) & 2nd year Session (2021-23) will be held on **04 Feb. 2023** in the conference room at 02:00 PM.

Co-ordinator
SPTTCB, Samastipur (Bihar)

Dr. Roli Dwivedi
Principal

PRINCIPAL
St. Paul Teachers' Training College
Birsinghpur
Munari, Samastipur



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Minutes of the meeting held on : 04.02.2023

Meeting No-04

Curriculum Transcation for 2nd year (2021-23)

Name of persons Present :-

1. Dr. Roli Dwivedi
2. Dr. A.P. Singh
3. Mr. Manoj Kumar
4. Mr. Chandra Bhushan Mishra
5. Md. Nizamuddin
6. SM. Tahseen Alam Quadri
7. Mr. Mithilesh Kumar
8. Mr. Surendra Pd. Chaudhary
9. Mr. Sanjeev Kumar Singh

Minutes of the Meeting

Agenda No -1 Focus on Innovation for betterment of students .

Resolution - It was discussed in meeting that every member will come with some innovative ideas for student development.


Agenda No - 2. Time duration for completion of courses .

Resolution - It was discussed in meeting that all unit plans needs to be completed by end of May.

Agenda No -3. B.Ed 2nd yr Internship - attendance & completion on time.

Resolution - It was found that some students after repeated warning they are not regular in Internship. All Centre In charge will ensure that internship must get completed before starting of final exams in schools.


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Action Taken Report on the Meeting held on 04.02.2023

S.N	Agenda	Resolution	Action Taken
1	Focus on Innovation for betterment of students .	It was discussed in meeting that every member will come with some innovative ideas for student development.	Faculties provided innovative ideas for improvement of communication skills and on personality development .
2	Time duration for completion of courses	It was discussed in meeting that all unit plans needs to be completed by end of May.	Most of faculty completed 70% of unit plan. Those who have not completed will take extra classes.
3	B.Ed 2 nd yr Internship - attendance & completion on time.	It was found that some students after repeated warning they are not regular in Internship. All Centre In charge will ensure that internship must get completed before starting of final exams in schools.	It was decided that irregular students will be called for meeting with Principal madam. A strict warning will be given. Internship will get completed on time.


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Paul Teachers' Training College
Birsinghpur
Jhahuri, Samastipur